

Hancock County Health Department

Meeting Minutes

Thursday, January 23, 2020

Opening

The regular meeting of the Hancock County Health Department was called to order at 5:32 pm on Thursday, October 24, 2019 in Carthage II. by N. Krekel.

Present:

Karen Andrews	Jan Fleming
Karen Beeler	Ed Owens
Dale Quimby	Mark Strobe
L. Joe Smith	Andy Bastert

Absent:

Monica Crim	Melissa Pence
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Others Present:

Amy Hall, Administrator, Tasha Speers, Director of Finance.

Approval of Minutes:

Board Minutes for the October 2019 Meeting were read and a motion to approve the minutes was made by M. Strobe with a second by A. Bastert. Motion was carried.

New Business:

Travel Reimbursements

Projected Travel Reimbursements for February, March, and April 2020 were reviewed. Motion carried with a role call.

2019 HCHD's Annual Report

A. Hall went over the agency's 2019 annual report a motion to approve the minutes was made by M. Strobe with a second by K. Beeler. Motion was carried.

FY'20 Budget Changes

A. Hall discussed changes to the agency's budget for the remainder of fiscal year 2020 which pertained to staffing calculations. a motion to approve the minutes was made by M. Strobe with a second by E. Owens. Motion was carried.

Home Health QAPI Monthly Summary and Annual Report

An update to the previous QAPI monthly summary that the board requested from the previous board of health meeting for the monthly report regarding the interventions for infection control. The agency's annual QAPI report with the Variance/Incidents, Visit Note Audit, Chart

Audit, Plan of Care Audit, Home Health Aide Reports were discussed. A motion to approve was made by M. Strobe with a second from E. Owens. Motion carried.

Closed Meeting Minute Review

No closed meeting minutes needed to be reviewed.

Meeting adjourned at 6:13 pm. A motion to approve the minutes was made by M. Strobe with a second by K. Beeler. Motion was carried.



Nancy Krekel, Board of Health President