

**BOARD OF HEALTH MINUTES
HANCOCK COUNTY HEALTH DEPARTMENT
July 26, 2012
5:30 p.m.**

Board Members Present:	Edward J. Owen	Dale C. Quimby, DDS
	Andy Bastert	Karen Andrews, Atty
	Nancy Krekel	Jeanne Schell
	Debbie Althide	

Board Members Absent:	L. Joe Smith, MD	Denise Yuskis
	Susie Eddington	

Others Present: Teresa Beeler, Administrator
 Karen Gronewold, Administrative Assistant
 Shannon McElroy, Finance Director
 Jeany Siegfried, Accounting Clerk
 Carol Brower, Home Health RN
 Laurel Gillespie, Home Health RN

The Board Meeting was called to order at 5:30 p.m. by E. Owen, Board President.

New Board Member Introduction: Karen Andrews, Atty., and Jeanne Schell, County Board Representative, were present. Susie Eddington was unable to attend due to a prior commitment.

Audit Report: The Annual Financial Report for the fiscal year ending June 30, 2012, was presented by Arnold, Behrens, Nesbit, Gray, Certified Public Accountants. Tom Arnold and Kathy Nesbit were present at the meeting. It was noted that the Hancock County Health Department is unique, due to the fiscal year not ending at the same time as the County. The HCHD is a stand-alone financial component of the County. The audit shows a loss of \$138,277 from the previous year. Total net assets shown are \$1,966,853. Tom Arnold, CPA, stated the staff was cooperative, and documentation was provided as requested. There were no disagreements with management. Audit copies were given to Board members and, if any questions should arise, the Accountants would be available to clarify any concerns.

Announcement: Teresa Beeler informed the Board of the passing of our in-house physician and Medical Director, Charles F. Eddingfield, MD, this afternoon. At this time, funeral arrangements are pending. L. Joe Smith, MD, has agreed to become our Medical Director effective immediately.

Minutes & Reports: The minutes of the May 10, 2012, Board Meeting and the Administrator's Report were approved by all members present. A. Bastert made the motion for approval; J. Schell seconded; motion carried.

Finance Report: The progress of the Peachtree accounting program was questioned. The program is being used and is almost complete. The goal is to be 100% in use by the next Board meeting. Due to not having a provider at this time, there will not be clinic or jail visits. It was reported the Medical Clinic showed a loss of approximately \$100,000 from last year. It was questioned if it was feasible to go with the County Audit. This would require completing an

audit for July 1st through November 30th this year, as the County fiscal year begins December 1st. No action was taken on the fiscal year change at this time. It was noted in the audit report we have an expenditure overrun, and this needs correction. D. Althide made the motion for approval of the Finance Report; Dr. Quimby seconded; motion carried.

Budget: T. Beeler presented the FY13 budget. The budget includes a 3% pay raise. Lengthy in-depth discussion followed with some individual line items being asked for clarification. J. Schell made the motion for approval of the budget; K. Andrews seconded; motion carried.

Dallas Clinic: The status of the Dallas Clinic was discussed. The Physician Assistant's contract has ended, and she has returned to her home area. The Dallas City Civic Association has requested that the Health Department use the facility for public service as needed. T. Beeler has notified the Association of the closure effective 07/31/2012.

Executive Session: At 6:55 p.m., E. Owen requested Executive Session for the purpose of further discussion of the Audit. J. Schell made the motion to enter Executive Session; N. Krekel seconded; motion carried. At this time, S. McElroy, Finance Director, requested permission to remain for Executive Session, and permission was granted.

Adjournment: At 8:00 p.m., A. Bastert made the motion to adjourn Executive Session and return to Regular Session; Dr. Quimby seconded; motion carried.

Executive Session Follow-up: K. Andrews made the motion to approve the Audit Report; J. Schell seconded; motion carried. A. Bastert made the motion to grant approval for T. Beeler to hire a Comptroller, in order to meet the Auditor's recommendations and time frame, with a corrective action plan to be presented at the next Board meeting; K. Andrews seconded; motion carried.

**NEXT BOARD MEETING:
September 13, 2012, at 5:30 p.m.**

Adjournment: There being no further business, J. Schell made the motion to adjourn at 8:10 p.m.; N. Krekel seconded; motion carried.

Edward J. Owen, President

Date